

**FACULTY SENATE MINUTES**  
**September 13, 2012**

Dr. Thornell, Vice-President for Academic Affairs, was unable to attend due to an ACHE meeting.

### **REPORTS:**

- A. Standing Committees
1. Matt Green, Tenure and Promotion Portfolio Review Committee Chair, presented the year-end process/procedures review report. (See Attachment A). Senator Peterson moved to send the report to the Faculty Affairs Committee for consideration. Senator Barrett seconded. The motion passed unanimously.
  2. Senator Peterson, Faculty Attitude Survey Committee Chair, reported that the 2012 Faculty Attitude Survey results have been sent out by email to senators. She also reported that the Senate Executive Committee decided that the Faculty Attitude Survey Committee will do its own data gathering which is a change in procedure. She moved that the senate accept the report and release it to the faculty by email. The motion passed unanimously.
  3. Brenda Webb, chair of the Shared Governance Committee, discussed the problem needed.

### **UNFINISHED BUSINESS:**

- A. Senator Barrett moved the dissolution of the Committee on Equity and Standards. Senator Loeppky seconded. The motion passed unanimously.
- B. President Lee reported that the Ad hoc Committee to Review the Senate Constitution is being reformulated. She asked for nominations after consultation with colleagues.

### **NEW BUSINESS:**

- A. Senator Carrasco moved approval of the proposed revision to the Faculty Handbook 2.4.2. (See Attachment B) Senator Fitzsimmons seconded. After discussion, Senator Barrett moved to postpone the vote until the October meeting. Senator Austin seconded. The motion passed unanimously.
- B. Nominees for the Grievance Committee and the Due Process Committee are:  
Leigh Thompson, Doris McDaniel, Lee Hurren, Mark Foster, Ian Loeppky, Doug Barrett, Matt Fitzsimmons, .

## **INFORMATION ITEMS:**

- A. President Lee reported that the Senate Executive Committee discussed the fact that the faculty has lost their commons area. She was charged to send a proposal requesting the return of a faculty area within the plans for the use of the GUC.
- B. President Lee reported that Scott Infanger had volunteered to represent the College of Arts and Sciences and that Keith Jones will be taking College of Business on the Distance Learning Advisory Committee. Peggy Bergeron will fill the faculty at large position on the Food Service Committee.
- C. President Lee informed the senate that Randy Shadburn will be replacing Linda Blount as the senator for Secondary Education.

Senator Roden moved the meeting be adjourned. Senator Gaston seconded. The motion passed unanimously. The meeting adjourned at 4:40 p.m.

**ATTACHMENT A**

**Report Re: Year End Process and Procedures Review**

**To: Darlene Townsend (cc: John Thornell, VPAA)**

**From: University Tenure and Promotion Committee**

**Submitted: March 22, 2012**

The following is a report from the UNA Tenure and Promotion Committee in response to the charge as detailed in the current Faculty Handbook: The committee will perform a year-end process/procedu

## **Issue 2 A, B, C**

A) A lack of consistency among applicants regarding portfolio structure at times makes evaluation difficult

## **Issue 4**

The current system

criteria established for advancement in rank. The evaluation, based on those strengths and weaknesses, will indicate the degree (\*\*highly qualified, moderately qualified, or less qualified), to whi

## APPLICATION FOR PROMOTION

Name of Applicant	Years at Present Rank	
Present Rank	Rank Requested	
Department	College	
Year of Initial Appointment at UNA		
<b>SUMMARY</b>	<b>Years at UNA</b>	
College/university teaching/library experience	Years	Years
Other teaching/library experience	Years	Years

## ATTACHMENT B

### 2.4.2 Non-Tenure-Track

These appointments are for full-time assignments but only for a limited period of time-- normally one term or one academic year— with the appointment terminating automatically at the end of the period specified. Non-tenure-track faculty are not eligible for promotion or tenure, but do share during the period of employment the general responsibilities, privileges, and benefits accorded regular faculty.

Non-tenure-track faculty who are offered tenure-track appointments (2.4.1) may request that their years of non-tenure-track service at UNA be counted toward their years of probationary tenure-track service. Prior to the time that an offer of tenure-track employment is made, his/her department chair and dean will consult with the

#### Rationale for Change in 2.4.2

On occasion departments hire tenure track faculty who do n

**ATTACHMENT C**

