

## **FACULTY SENATE MINUTES**

**April 2, 2009**

The Faculty Senate of the University of North Alabama met April 2, 2009 in the Faculty/Staff Commons of the University Center at 3:30 p.m.

President Bates called the meeting to order and recognized the following proxies: Lee Renfroe for Senator Hall from HPER, Dan Hallock for Senator Clark from Management and Marketing, Lisa Clayton for Senator Kinney from Elementary Education, and Francis Menapace for Senator Richardson from Biology.

The agenda was adopted by consent.

Vice President Alan Medders presented information concerning the foundation and advancement. He gave an update on giving with comparison with the previous two years, the amount of faculty and staff support and the funding of scholarships. (See Attachment A) He also discussed the Lion Match program.

### **REPORTS:**

Pat Roden reported that the Ad hoc Committee for Constitution Review will continue study of the Constitution with recommendations for change presented in the fall.

### **UNFINISHED BUSINESS:**

- A. Senator Roden moved an amendment to the resolutions concerning Senate Constitution revision to Article III Membership A.2 second sentence to read: "Fractional teaching loads of part-time and adjunct faculty members shall be considered in determining the number of representatives from a department." Senator Adler seconded. The motion passed. Senator Adler moved the use of SurveyMonkey to collect the votes on the Constitutional amendments. Senator Loeppky seconded. The motion passed.
  
- B. Senator Darby moved that the language for Faculty Handbook 3.5 be amended to replace "It is expected that each individual considered for academic appointment, promotion and/or tenure will demonstrate an acceptable level of effectiveness in each of these general criteria." With "It is expected that each individual considered for academic appointment, promotion and/or tenure will demonstrate a high level of effectiveness in each of these general criteria." Senator Peterson seconded. The motion failed. Senator

Lee moved that the phrase “an acceptable level of” be removed. Senator Statom seconded. The motion passed. The amended proposed language for Faculty Handbook 3.5 passed.

- C. The proposed language for Faculty Handbook 4.13 passed. (See Attachment D from March minutes)
- D. Senator Adams presented revised language for the Promotion Portfolio Review Committee. (See Attachment B) Senator Adams recommended the change under number 4 under the first bullet to read: “Concur or not to do so with recommendations of candidates for tenure and promotion.” Senator Statom seconded. The motion for the change passed. The amended Promotion Portfolio Review document passed.
- E. Senator Peterson, Senator Loeppky and Senator Stenger were elected to the Nominating Committee.

F. Nominations for Faculty Vacancies on the Shared Governance Committees:

ATHLETIC COMMITTEE:        Bob Young  
                                         Bob Garfrerick  
                                         Jay Jackson  
                                         Carol Gossett  
                                         Christa Raney  
                                         Kathy Underwood

DISTANCE LEARNING	Natasha Lindsey	(Business)
	Vicky Hulsey	(Education)
	Betty Richard	(Nursing)
	Kathy Malone	(Nursing)
	Janet McMullen	(A&S)
	Craig Robertson	(A&S)
	Katie Motlow	(A&S)
Janet Jenkins	(A&S)	

INSTITUTIONAL  
EFFECTIVENESS

Beverly Bryant  
Pam Chaney

(Nursing)  
(Education)

INTERNATIONAL  
PROGRAMS/OFFERINGS

Claudia Vance  
Katie Motlow  
Lisa Kirch  
Jeff Bibbee  
Paul Baird  
Robert Bailey

MULTICULTURAL  
ADVISORY

Amanda Hofacker  
Ian Loepky

(A&S)  
(A&S)



## ATTACHMENT A

### GIVING

- |                     |                     |
|---------------------|---------------------|
| ⊙ Fiscal 2006-2007  | ⊙ Fiscal 2007-2008  |
| ▪ \$1,446,965       | ▪ \$2,362,976       |
| ⊙ 2007              | ⊙ 2008              |
| ▪ \$1,268,661       | ▪ \$2,422,612       |
| ⊙ 10/1/07 – 3/31/08 | ⊙ 10/1/08 – 3/31/09 |
| ▪ \$426,186         | ▪ \$662,164         |
| ⊙ 1/1/08 – 3/31/08  | ⊙ 1/1/09 – 3/31/09  |
| ▪ \$181,078         | ▪ \$294,044         |
|                     | ▪ March 2009        |
|                     | • \$166,387         |

### FACULTY / STAFF SUPPORT

- |                  |                  |
|------------------|------------------|
| Faculty          | Staff            |
| ⊙ 2007-2008      | ⊙ 2007-2008      |
| ▪ \$33,854 (82)  | ▪ \$19,545 (72)  |
| ⊙ 2008 – to date | ⊙ 2008 – to date |
| ▪ \$131,267 (55) | ▪ \$9,905 (47)   |

### SCHOLARSHIPS

- |                          |                          |
|--------------------------|--------------------------|
| ⊙ UNAF 08-09             | ⊙ UNAF 09-10             |
| ▪ \$423,280              | ▪ \$430,589              |
| ⊙ Scholarship Fund 08-09 | ⊙ Scholarship Fund 09-10 |
| ▪ \$66,000               | ▪ \$132,000              |
| ⊙ University 08-09       | ⊙ University 09-10       |
| ▪ \$157,486              | ▪ \$108,425              |
| ⊙ Car Tag                | ▪ \$66,337 (Lion Match)  |
| ▪ \$66,000               | ⊙ Car Tag                |
| ⊙ Total - \$712,766      | ▪ \$66,000               |
|                          | ▪ Total - \$802,351      |

**ATTACHMENT B**  
**Interim Report and Recommendation to the Faculty Senate from the Ad Hoc  
Promotion Portfolio Review Committee.**

The Chair of the committee requested a list of recognized peer institutions from the UNA Office of Research, Planning, and Assessment. We were provided a list that includes: Angelo State University (Texas Tech System), Auburn University at Montgomery, Austin Peay State University (TN), Fayetteville State University (NC), Jacksonville State University, Nicholls State University (LA), Northwestern State University (LA), State University of West Georgia, Tarleton State University (TX), and University of North Carolina at Pembroke. Of the ten (10) universities provided, we were unable to find clear criteria, procedures, and policies for promotion at Jacksonville State University. After reviewing the policies and procedures for the remaining nine (9) universities and initial dialog with selected administrators, the committee recommends the following:

- A university-wide portfolio review committee, drawn from all faculty constituencies\*, to serve in an advisory/supervisory capacity. Duties of the committee may include, but are not limited to
  1. Reviewing tenure and promotion portfolios for content.
  2. Reviewing procedures/processes for adherence to stated policies with respect to tenure and promotion criteria.
  3. Insuring the missions, learning objectives, and goals of the University, various Colleges, and specific Departments are being met in concordance with one another with respect to tenure and promotion criteria.
  4. Recommending, or not doing so, candidates for tenure and promotion.
- Said committee should be placed between the Deans and the VPAA.
- Said committee should have nine (9) members. These members will be selected in the following way:

A minimum of one (1) member from each constituency and at-large faculty to finish constituting the committee, with the Chair selected by the currently-serving committee members. After the inaugural year, the Chair must be a second-year member.

- Said committee should be made up of tenured Associate and Full professors.
- A pool of **ALL** tenured professors at the Associate and Full ranks should be formed.
- The President of the University should annually select members from said pool for said committee to serve for two (2) academic years. At the end of the inaugural year, four (4) members will rotate off the committee. Every year thereafter, members finishing a two-year term will rotate off the committee. No faculty member is to be appointed for subsequent terms until the entire pool has been exhausted. Only then may professors be appointed to serve another term. Exemptions from service should be granted in cases of extreme exigency and then only for one (1) term. Faculty may not serve on the committee while applying for promotion.

While these recommendations in no way constitute a definitive product, they do give the University community a place to begin dialog, and the committee recommends the Faculty Senate continues to pursue the development of a promotion portfolio review committee similar to those found at our peer universities.

*\* The constituencies have been identified as the four (4) Colleges and Library/ Educational Technology Services faculty for a total of five (5).*

Prepared by Dr. Larry Adams

For the Ad Hoc Promotion Portfolio Review Committee

5 February, 2009